

Objective

I seek to develop the work environment in which I am in, gain experience, reach my goal and the position I aspire to reach, and highlight the effective role in a competitive work environment to provide the best.

Education

King Faisal University

- Business Management
- Graduation Year: 2020

Experience

Alamiya Media – Riyadh (Advertising And Media)

- **Production Operations Supervisor –(2020 – present)**
- **Following Up And Listing Production Operations Includes:**
- Follow-up Of Production Operations From Logistics Movements To All Transportation (Airlines - Cars)
- Managing And Issuing Permits For Events And Customer Requirements
- Operating And Organizing The Movement Of Vehicles And Engineering And Production Crews
- Personal Interviews For The Operational Crew
- Organizing And Coordinating Events With Customers And Other Parties
- **Covering All Saudi Football Events – (2020 - Until Now):**
- 4 Seasons Of The Roshn League, The Full Season
- 2 Seasons Of The Women's League
- 3 First Division League
- 4 King's Cup
- AFC Champions League From 2021
- Club World Cup
- World Cup Qualifiers
- **Other Events Were Also Covered:**
- Riyadh Season
- Rotana And Benchmark Concerts
- Entertainment Authority Events, Boulevard Middle Beast Concerts
- Riyadh Season Matches
- Wrestling
- Boxing
- Paddle
- Formula 1
- Alula
- Jeddah Season
- **During Which Work Was Done On Issuing Permits, Planning Operational Steps, And Monitoring Media Production Processes.**
- **I Was Also Appointed As A Training Supervisor For An Elite Group Of The Saudi Generation To Achieve The Vision Of His Highness.**
- Planning And Scheduling All Activities For All Crew Staff Engineers And Productions And Make All Make The Correct Structure For All Projects.

SMASCO – Riyadh (HR - Manpower Affairs)

- **Officer – (2016 – 2020)**
- Managing The Last Steps Of The Workers.
- Handling And Controlling More Than 50,000 Workers Final Exit And Vacations.
- Daily, Weekly And Monthly Reports Including All Workers Flight Tickets, By Dealing With Outside Agencies.

Zaki Farsi Group - Riyadh (GIS - Geographic Information System)

- **Archiving Data Entry – (2013 - 2015)**
- Collecting, Archiving And Managing The Geographic Areas Which Is More Than 2,000 Of All The Buildings,
- Lands And Properties Of Ministry Of Health.

SADTRA - Riyadh (Industry – IT)

- **Programming Technician – (2009 - 2013)**
- Worked On All Microsoft Office To Preparing Presentations And Programming On Access.

Academic certificates

Telecom And Information College

- Computer Programming Oracle/Java – (2005 - 2007)

International Compass Academy

- Professional Diploma Public Relations And Marketing – (2021)

Contact Information

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- 🌐 Saudi

Skills

Personal Skills

- Time Management And Punctuality
- Ability To Solve Problems
- Communicate Effectively With Others
- Leadership And Responsibility
- Teamwork
- Flexibility At Work

Technical Skills

- Checking , Monthly Financial Reports, Microsoft Office, Microsoft Dynamics AX , Planning.

Languages

- Arabic
- English