

## Personal details

-  Osama Mustafa
-  osama.omer9x@gmail.com
-  0558922042
-  Jeddah
-  January 30, 1995
-  Sudan - ( Mother is Saudi )
-  Unmarried

## Skills

- Analyze and solve problems
- High communication & customer relations
- Discipline
- Multitasking and prioritizing
- Team & leadership Management

## Languages

- Arabic
- English

## Education

- Secondary School** 2012  
Jeddah
- Automotive Mechanic** 2017 - 2020  
Integrated for Training, Jeddah

## Employment

- Automotive Mechanic** 2020 - 2017  
Mohamed Yousuf Naghi Motors, Jeddah  
Carrying out inspecting, maintaining & repairs vehicles.  
Assessment of repairs/maintenance & ability to establish maintenance.  
Receiving passengers vehicles and understand the type of the complaints to implement the service process & run operation work in progress report on daily basis.  
Efficient customer car service that meets the highest standards.  
Preventive, basic and full maintenance plan.
- Cashier** 2016 - 2017  
Panda, Jeddah  
Responsible for receiving money from customers, issuing invoices and executing various payment transactions.
- Customer Service Advisor** 2014 - 2015  
Al Amoudi Exchange Company, Jeddah  
Transfer money and currencies to customers.  
Monitoring and supervision of banking systems.  
Manage all aspect of the reception in order to ensure the achievement of customer satisfaction.

## Certificates

- IMI British Certificate** 2019