

Qusai saleh Al-Gafri

المملكة العربية السعودية 00966

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qusai.eb@gmail.com

Permit: D1

PROFESSIONAL SUMMARY

supervisor spare parts for 5 branch's of Saudi Arabia

- **JEDDAH**
- **MAKKAH**
- **TAIF**
- **YANBU**
- **KHMIS MUSHAIT**

Therefore, through professional progression, I was able to gain sufficient experience in this field

So I know all the names of the car parts, especially since they have an American and Korean motor, chus as the fast moving parts.

I worked on a lot of vehicle catalogues

like EPC4, MICROCAT, Holden

I can easily get the right piece

I know many names of spare parts manufacturers

like ACdelco, Global, Motorcraft

I understand many abbreviated number combinations to access the appropriate spare parts

Know all types of parts

Such as the gasoline system - air conditioning system - brake system - and others

I can work with the on/offline catalogue

I understand the appropriate inventory for each item

I can figure out the appropriate location for each piece

I Know all the moust of names of vehicle spare parts

I Know how to sort broken and recovered pieces

Highly-trained microsoft office with vast knowledge in logistics and inventory management systems. Thorough attention to detail integrated with time management skills.

Accountable stock controller with expertise in inventory management, process auditing and demand forecasting. Excellent in categorising and organising stocks. Proven success in managing and monitoring stocks.

Agile and adaptable staff leader with stellar work history, motivational approach and upbeat nature. Skilled at training employees and leveraging organized approaches to handle daily planning, scheduling and customer service requirements. Forward-thinking and industrious with diplomatic communication style focused on maximizing engagement and satisfaction.

Seasoned Parts skilled at improving procedures to maximize productivity and efficiency while streamlining processes and reducing costs. Terrific motivator and planner with in-depth understanding of parts, vendors and customer needs.

WORK HISTORY

SKILLS

- Stock-flow management
- Inventory audits
- Computerised stock control
- Hand-held scanning
- Performance tracking
- Customer relations
- Process management
- Stock management

EDUCATION

diploma of Science Computer Information Systems -
Makkah, Mecca Region

Diploma: Science Computer - Merit, distinction and honor

- Continuing education in microsoft office
- Completed professional development in ducoments
- course of business project

PERSONAL DETAILS

Marital Status: Married

Gender: male

Religion: Muslim

CERTIFICATIONS

- **Certificate and courses from Balubaid Auto Parts Company work with EPC4 catalogue of GM . Certificate of thanks from Balubaid Auto Spare Parts Company . ICDL International Computer Driving License**

Balubaid Automotive - Spare Parts supervisor

Jeddah, Saudi Arabia

- Maintained neat and clean store areas in line with health and safety policies.
- Investigated missing items, discrepancies and losses.
- Trained warehouse staff to maintain stock inventory.
- Optimised efficiency of stock operations using data from hand-held scanners.
- Controlled best before dates to properly utilise stock.
- Carefully managed stock locations, selecting best-possible variables and container types to meet storage needs.
- Tracked stock availability levels to drive sales and team performance.
- Located and retrieved requested products on shop floor and in storage areas.
- Planned orders with supplies, producing re-order point reports to guide strategic decision-making.
- Guaranteed high supply service levels to drive productivity.
- Minimised reporting errors when working in fast-paced environment with high volume of inventory.
- Followed stock adjustment procedures to correct inaccuracies in cycle counting activities.
- Oversaw physical organisation of storage facilities to maximise capacity while keeping areas neat and orderly.
- Scheduled delivery and logistical operations to minimise risk of delays.

LANGUAGES

Arabic

Native

English

Upper intermediate

SKILL HIGHLIGHTS

- Skill Highlights
- Project management
- Strong decision maker
- Complex problem solver
- Creative design
- Innovative
- Service-focused

Certificate

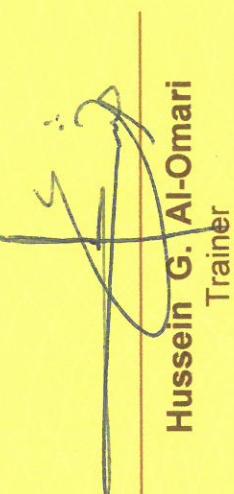
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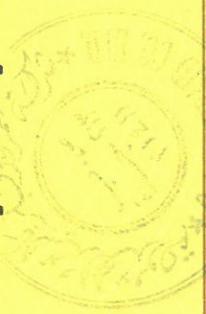
Gosay S. Al-Jafri

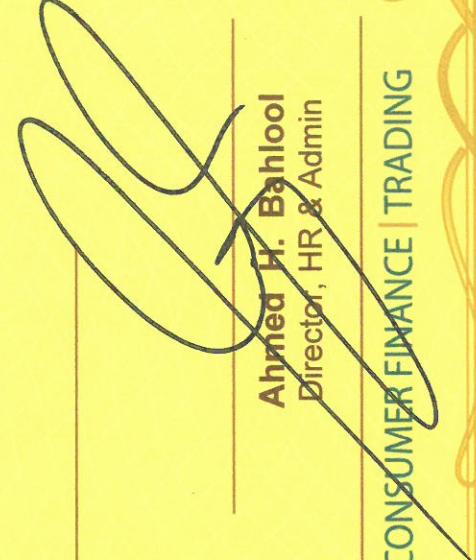
Has attended a course on

MS. Project 2010

05-08 / 01 / 2012


Hussein G. Al-Omari
Trainer




Ahmed H. Bahlool
Director, HR & Admin



Certificate

This is to certify that

Gosay Saleh Al-Jefri

Has attended a course on

Effective Business Writing

24-28/03/2012



Anas A. Awwad
Trainer

Tamer Hassanien
Corporate Training & Development Manager

AUTOMOTIVE | FOOD & BEVERAGE | REAL ESTATE | MANUFACTURING | CONSUMER FINANCE | TRADING

Certificate

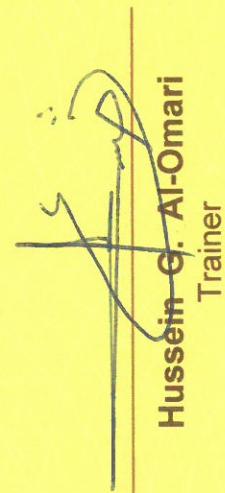
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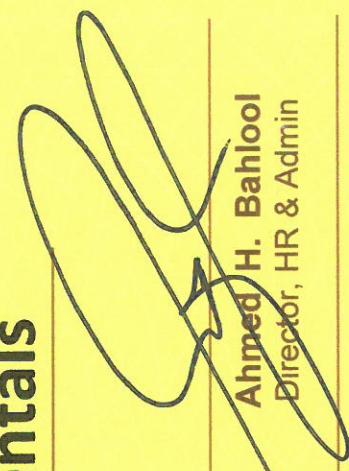
Gosay S. Al-Jafri

Has attended a course on

Project Management Fundamentals

01-04 / 01 / 2012


Hussein S. Al-Omari
Trainer


Ahmed H. Bahlool
Director, HR & Admin