



Mohammed Gafar

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Sudan, Khartoum, Omdurman

## Profile

I plan to develop myself and make use of my administrative, technical and accounting experiences to serve the institution and develop my skills

## Qualifications

Master of Science in Accounting and Finance from Sudan International University, awarded degree: Good, with a GPA of 2.94 out of 4 Date of Award 12/26/2020

Bachelor of Science in Business Studies (Business Administration) from Sudan University of Science and Technology, Degree Awarded: Second Class Division Two, Final GPA: 2.64 out of 4, Date of Award: 01/12/2016

Permanent registration certificate from the Council for Regulating the Accounting and Auditing Profession - Sudan 01/27/2020

Professional registration certificate from the Saudi Organization for Auditors and Accountants - Saudi Arabia 11/17/2020

## Computer

The basics of digital marketing from Google on 05/30/2020

Computer Certificate of (Sudan University of Science & Technology) in Introduction & Operation - Windows - Microsoft Word - Microsoft Excel - Microsoft Power Point - Microsoft Access - Web Application - Microsoft MS Project / Date of Award: 01/12/2016

Diploma Certificate in Computer Applications of (Stately for Computer & Language Institute) in Introduction - Windows - M.s Word - M.s Power Point - M.s Excel - M.s Access / Class of Award: V.GOOD / the period from 15/06/2013 till 15/09/2013

## Languages

Arabic ● ● ● ● ●  
English ● ● ● ● ●  
Turki ● ● ● ● ●

## Hobbies and Interests



## References

Available upon request

## The Experience

Deyaar world trade, Jizan, Saudi Arabia, from 03/03/2020 until now  
**Account Manager:** Developing financial plans, preparing reports, following up the workflow with accountants, preparing the balance sheet with the external auditor's office, managing the accounts, revenues and expenses of the company, and directing and coordinating work among them.

Workers' National Bank, Khartoum, Sudan the period from 10/05/2018 till 17/02/2020 as **banker:** Responsible for providing and completing all miscellaneous Banking tasks from withdrawing, depositing, exchanging currencies and converting, performing treasury reviews, checking cash balances from different currencies, and maintaining the quality of services provided to customers

Elnilein Bank, Khartoum, Sudan, the period from 07/08/2017 till 07/08/2018 as **Banker:** Investment Department, statistic section, prepares reports to central bank regarding the financial data and customer coding of individual company and client

## Training & Work Shops

Attestation of participation for participating in the pilot training of trainers on accounting for micro, small and medium-sized enterprises from The United Nations Conference on Trade and Development in cooperation with the Saudi Organization for Auditors and Accountants on February 15-16/02/2022

A training course in Project Management Professional PMP from (Badir Training Center) Saudi Arabia, Riyadh / starting from the date of 21/11/2020 with thirty-six hours for a period of six days

A training course in training of trainers from (Bader Training Center) Saudi Arabia, Riyadh / starting from 15/11/2020, with a duration of sixteen hours for four days

Training course in TV preparation and presentation from (Badir Training Center) Saudi Arabia, Riyadh / starting from 05/11/2020 with fifteen hours for three days

Certificate of achievement in strategic planning from (HP LIFE) on 07/14/2020

Certificate of Achievement in Marketing through Social Networks from (HP LIFE) on 07/10/2020

Certificate of achievement in customer relations from (HP LIFE) on 07/10/2020

Certificate of achievement in data presentation from (HP LIFE) on 07/09/2020

Certificate of achievement in the basics of finance from (HP LIFE) on 07/09/2020

A training course in marketing from (Badir Training Center) Saudi Arabia, Riyadh / starting from 06/16/2020, six hours for three days

Training Course of The Uniform Customs and Practices for Documentary Credits from (Banking and Financial Training Center) Khartoum, Sudan / the period from 02/02/2020 till 04/02/2020

Training Course of International Trade Operations from (Banking and Financial Training Center) Khartoum, Sudan / the period from 26/01/2020 till 29/01/2020

Training Course of Foreign Exchange Operations from (Banking and Financial Training Center) Khartoum, Sudan / the period from 13/10/2019 till 16/10/2019

Training Course of Kaizen Foundations from (Quality and IT Expert for Training and Human Resources Development) Khartoum, Sudan / the period from 22/09/2019 till 25/09/2019

Training Course of Kaizen of 5s Approach from (Quality and IT Expert for Training and Human Resources Development) Khartoum, Sudan / the period from 15/09/2019 till 18/09/2019

Training Course of Excellent Customer Service from (International Scientific Center for Training) Khartoum, Sudan / the period from 11/11/2018 till 15/11/2018

Training Certificate of (Sudanese Red Crescent Society - Khartoum State Branch) Khartoum, Sudan / the period from 08/11/2016 till 07/02/2017 as trainee

Training Certificate of (Bank of Khartoum) Omdurman, Sudan / the period from 09/01/2017 till 01/02/2017 as trainee

Training Certificate of ACSMMC (African Charitable Society for Maternity and Child Care) Bahri, Sudan / the period from 27/10/2015 till 09/12/2015 as trainee

Training Certificate of CBOS (Central Bank of Sudan) Khartoum, Sudan / the period from 16/08/2015 till 10/09/2015 as trainee

## Skills and Abilities

- ❖ Multitasking
- ❖ Participated in many exhibitions
- ❖ Planning and organizing and coordination skills
- ❖ Good knowledge in computer financial applications and the related software
- ❖ Adapts well to change and work under pressure with different shifts and work environments