

Mohammed Kassem

Financial Accountant

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Saudi Arabia / Jeddah

SUMMARY

Financial accountant with 14 years of experience in accounting, from daily entries to extracting final accounts, experience in value-added tax, and experience in cost accounting.

EXPERIENCE

Financial Accountant 2010 - 2011

Sultana Seafood Company Jeddah

- Recording daily entries for sales, purchases and expenses
- Preparing monthly bank reconciliations for banks
- Preparing monthly final accounts and discussing them with the financial department
- Inventory control and loss protection
- Preparing monthly salary statements for all company employees

Financial Accountant 2012 - 2020

Bait Al-Tamiya Restaurant Group Jeddah

- Recording daily entries for sales, purchases and expenses
- Preparing monthly bank reconciliations for banks
- Preparing monthly final accounts and discussing them with the financial department
- Inventory control and loss protection
- Assisting the financial department in increasing the number of branches from 4 branches from the beginning of operation until reaching 20 branches in Jeddah
- Preparing tax returns for each quarter for the company and submitting them to the Zakat and Income Authority
- Preparing monthly salary statements for all company

Financial Accountant 2021 - 2022

Qitaf Foodstuff Corporation Jeddah

- Recording daily entries for sales, purchases and expenses
- Preparing monthly bank reconciliations for banks
- Preparing monthly final accounts and discussing them with the financial department
- Preparing tax returns for each quarter for the company and submitting them to the Zakat and Income Authority
- Inventory control and loss protection
- Preparing monthly salary statements for all company employees

Financial Accountant 2023 - 2024

Arabian Skill corporation trading and contracting Jeddah

- Recording daily entries for sales, purchases and expenses
- Preparing monthly bank reconciliations for banks
- Preparing monthly final accounts and discussing them with the financial department
- Inventory control and loss protection
- Preparing monthly salary statements for all company employees
- Preparing all tax sales invoices, preparing all tax extracts for projects, preparing a profit and loss report for each project separately, discussing the reports with the general manager and project engineers, and settling the business accounts and receivables of all contractors.

Skills

- I have the ability to work good individually and in a group
- Experience in financial accounting
- Flexible and have the ability to work under pressure
- Good listener for orders and advicements active

EDUCATION

Ain Shams University
Faculty Of Commerce -
Egypt 2006 - 2010

Financial Accountant

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- Inventory control and loss protection
- Preparing monthly salary statements for all company employees

LANGUAGES

English Advanced



Arabic Native

