

# KHALID ALMUTAIRI

0530821306 · ka7999977@gmail.com · 1999/09/07

Saudi · Single · AL- Khafji

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## SAFETY OFFICER

Expert health safety and environment (HSE) officer with one year of industry experience seeks to join a team of focused, motivated HSE professionals committed to improving operational outcomes and company culture. Specializes in the strategic application of relevant standards, education and infrastructure improvement. Contributed to the safety of employees, third-party agents, visitors and members of the public by pinpointing risk scenarios inherent in company processes. Detail-oriented professional with good multitasking and recordkeeping abilities.

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## KEY COMPETENCIES

Analytics, documentation and reporting

Strategic planning

Regulatory compliance

OSHA proficiency

Negotiations

MS Office

Team leadership

Communication

Technical inspections

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## PROFESSIONAL EXPERIENCE

**Sinopec Engineering Group Saudi Co. Ltd**

**Jul 2018 - Jul 2019**

**Safety Officer**

- Develop recommendations to reduce hazards by improving gear, behaviors and procedures.
- Conducted site inspections on a pre-determined basis to ensure ongoing adherence to all applicable standards and regulations.
- Ensure that all employees wear PPE
- Periodic inspection of safety procedures, safety exits and fire extinguishing equipment in the workplace
- Ensuring that workers and employees perform the tasks required of them to the fullest, in a safe and sound manner

**Freelancer**

**2021 - Present**

**Graphic designer**

- Work on social media designs
- Work on print designs
- Work on advertising campaigns

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## EDUCATION

**Saudi Petroleum Services Polytechnic "SPSP".**

an Associate Diploma in Health & Safety Officer

**Saudi Entertainment Academy.**

Course in Public Safety & Security

**Human Resources Development Fund / Droob.**

Course in Introduction to Graphic Design

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