



CURRICULUM VITAE

Asraf Ali

Career Object

- To Secure an appropriate position , this will provide growth opportunities With effective utilization of my skills and experience also the opportunity to Learn more in professional atmosphere.

Personal Detail

Name	Asraf Ali
Address	Doha - Qatar
Date of Birth	12/03/1998
Mobile	+97430968804
Email ID	asrafr269@gmail.com
Gender	Male
National	Nepali

Higher Education

- S L C. Complete Form Pashupati High school in Nepal
- +2 Complete from Little Star College in Nepal
-

Computer Knowledge

- ADCA (Advance Diploma In Computer Application) From NCETS. (New Computer Educational & Technical Society).
- Tally Erp 9, 9.0, Ms Excell , Ms Word , Ms Access ,Etc.
- Tally Erp 9, 9.0 & Ms Excell, Ms Word, Ms Office. are my Strong Department.

Languages known

- English, Arabic, Urdu, Hindi.
- English Typing , Arabic Typing.

Work Experience:

POSITION : Cashier
COMPANY : Bhat-Bhateni Supermarket
WORKING SINCE : February 2017 To April 2018



- ▶ Any type of Management works I am handle just like purchasing cloths , material or any things.
- ▶ I am handle all types of accounting work . I make final account , daily account and all types of accounting Problem I am solve and try to improve the company.
- ▶ Handling different types of customer daily and try to customer purchase as many as goods from my shop.
- ▶ Making Salary Sheet, give Salary to all Employees and handle to all Employees .
- ▶ Maintain Stock of Cloths how many meter of Cloths Purchase and how many Cloths Sale .
- ▶ Take Order Online and delivery on the time .

POSITION : Tailoring

COMPANY : White City Tailoring Shop

WORKING DURATION : July 2018 To August 2019

- ▶ Maintain Stock of goods many type of goods purchasing and online coming.
- ▶ Handle all Employees and check Employees doing work or not .
- ▶ Checking Work finishing good or not Customer satisfied or not from our work.
- ▶ It's my first and good gulf experience and learned how to work in gulf .

POSITION : Salesman

COMPANY : White city Tailoring Shop

WORKING DURATION : September 2019 To February 2023

- ▶ Many type of goods sale just like Mobile , Headphone , Cover etc .
- ▶ Convince my customer to purchase my goods .
- ▶ Its a good Experience for me because I know that first time how to handle the customer and Sale my Goods.

Responsibility

- ▶ Responsible for assigned sale targets (Monthly and Annually).
- ▶ Maintaining Cloths Stock Monthly .
- ▶ Proper execution of order and dispatch it on time & develop new sample for client.
- ▶ Handling all Customer treat well with customers .
- ▶ How to Understand the Customer to Purchase as goods as from our Shop.

Hobby

- ▶ Playing Cricket, Listening Music, Operating Computer etc.

Skills

- ▶ MS Office
- ▶ Good Communication Skills
- ▶ Self Motivated
- ▶ Ability to work for long hours
- ▶ Critical Thinking
- ▶ Good inter – personal skills
- ▶ Hard Working

Declaration

I hereby declare that the information furnished above is true to the best of my knowledge.

Asraf Ali