

**Nationality:** Palestinian  
with an Egyptian document  
(Transferable  
Accommodation)

**Driving license:** I have a  
Driving license

**Phone:** (+966) 537356403

**Email:**  
SULTANADEL977@GMAIL.  
COM

**Addressee:** Saudi Arabia

## ▷ SKILL HIGHLIGHTS

- Use the computer and all Microsoft Office programs
- Management of priorities and time Work with
- conscience and teamwork skills
- Organization and effective communication skills
- Flexibility, accuracy and adaptability in any field, business, or any city
- The skills of negotiation and persuasion

## ▷ LANGUAGES

- Arab mother
- English is an intermediate language

# Sultan Eltanani

**Sales** Management Information Systems

Mechanical technology

## Professional summary

A graduate of Al Baha University and the Technical College, hardworking and ambitious, I have strong organizational, analytical, communication skills and teamwork to raise the level and quality of the work environment first and develop my scientific and practical skills second I am looking for an administrative, supervisory, practical, or related job in my field.

## EXPERIENCE

- car sales man [**company Strong Automotive**]  
Riyadh 2024/6 – 2024/11 Auto Sales, Persuasion, Negotiation, Bank Accounts, Automotive Chic, Receipt and Delivery
- Data entry and technical support [**Ministry of transport and logistics**]  
Qassim 2023/12 – 2024/2 data entry and technical support Creative
- Car mechanics [**wallan Hyundai company**] Qassim  
2021/6 – 2021/8 car maintenance and supervision car inspection
- Mapp SURVEYOR [**LENZO CORPORATION**]  
Al-Qasim 2018/1 – 2018/3  
Update, add and delete Google Maps.

## Education

Bachelor of **Management Information Systems** Al Baha University, Al Baha City  
August [2019] - March [2024]

Diploma of **Mechanical Technology**, Technical College of Riyadh Shaqra branch  
September [2018] - August [2021] first honors

## Courses

- Foundations of ubiquitous data certificate **SQL** course Coursera
- Professional project management course **PMP** (horizon gate Training Center) (online)
- Preparation and training of Trainers Course (Dar Al-Kham Training Center) (online) **TOT**
- **OSHA** Occupational Safety and health course (Sabil Training Center) (online)
- **Effective communication** skills course (future formation training institute) (online)

## Activités

- **A pioneer in the Saudi Scout Association**
- **I have volunteer hours** registered with the national platform for volunteer work
- Thanks and appreciation from the Department
- Achieving the target legacy from my first month of working for 4 consecutive months