

# Amal Ali AlAli

## Finance

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### Summary

I have highly knowledgeable in preparing financial reports and planning of budgets seeks the job of Accountant at respected company and motivated work environment; to achieve the planned objectives through performing a high level of performance in accurately preparing, examining, and analyzing accounting records and various forms of financial reports.

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### KING FAISAL UNIVERSITY

#### education

College of Business Administration

Department of Financial Management

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### ACCOUNTING

Constructing And Planning for General Contracting | January 2024 - Present

#### experience

- Preparing the tax return .
- Preparing accounting entries .
- Covenant financial review.
- Customers account statement and reconciliation .
- supplier balances statement and reconciliation .
- Daily Transfers for suppliers and Bills Payment.
- work with the projects manager to develop a construction projects budget .
- Create bonds and bills .
- Preparing the financial claims
- Preparing the salary process.
- Calculate costs and determine cost centers

### UNIVERSITY INTERNSHIP PROGRAM

#### FINANCIAL ACCOUNTING

I Trained at Al Motaw Trading company March 2023 - June 2023

- Preparing monthly financial reports.
  - Preparing daily and monthly accounting entries.
  - Match the sales amounts in the budget.
  - Preparing a financial report for the head of accounts.
  - Customer account statement and reconciliation.
  - Review customers' credit limits.
  - Enter daily report data in balance list Excel file .
  - Ensure that remittances enter the company's account.
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#### Areas of Expertise

- Account Payable .
- Account Reconciliation .
- Analysis - Financial .
- Risk Management .
- Feasibility study.
- Time Managment .
- Financial Reporting
- Planning and organizing

#### Technology skills

- Microsoft Excel
  - Microsoft Word
  - Microsoft outlook
  - Microsoft dynamics ax
  - Microsoft PowerPoint
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#### Training Courses

- International Accounting Standards in the Public Sector .
- Teamwork skills
- Fundamentals of Retail Banking
- Non-financial analysis of companies
- CFA Preparatory Program
- Project Management
- Malpractice in banking and financial transactions.
- Financial analysis of non-profit companies
- Evaluation of investments in start-up companies