RAMU MANDE

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# Professional summary

Detail-Oriented Inventory controller & kitting material handler professional skilled directing, monitoring performing and preventive in field through knowledge of standard industry Parts hardware and material with continues drive of new knowledge detail oriented Inventory controller & kitting material handler with 7 years’ experience and quick responsible with excellent understanding and response.

# Work history

## MOTOR’S GATE COMPANY – COUNTER SALES

## Jeddah, Saudi Arabia,8/2024-current

* Assist customers through the entire sales process
* Monitor inventory
* Restock products as needed

## MOTOR’S GATE COMPANY - WAREHOUSE CONTROLLER

### Jeddah, Saudi Arabia, 11/2022 – 07/2024

* Plan, organize, supervise, and participate in daily warehouse operation and activities, including the receipt, documentation, storage, safety and distribution of equipment’s and supplies and maintenance of inventory
* Cleaned and removed debris from shipping and receiving sections to prevent accidents and keep areas clear
* Move supplies, finished products with the help of forklift and overhead cranes
* Alerted purchasing team of shortage or damaged goods identified while unloading
* Completed ongoing quality checks on all products closely following strict quality assurance guidelines

## AL WASAM SPARE PARTS – MATERIAL HANDLER

### JAZAN, Saudi Arabia, 06/2018 – 11/2022

* As a part of picker generally known as order/filter, parts executive, and store/warehouse executive/assistant is a person responsible for issuing different orders and delivering them to the delivery platform in a manner that meets company standard for safety and productivity
* Tracked movements with hand-held scanner and daily production sheets to keep record active
* Palletized boxes for easy movement and shipping
* Ordered and replaced warehouse supplies stock
* Cleaned work areas regularly to keep team efficient and eliminate any safety concerns.
* Contributed to team safety and productivity by removing safety hazards and keeping areas neat and well-stocked.

## NAVAYUGA ENGINEERING COMPANY- ASSISTANT SUPERVISOR

### QATAR, DOHA, 09/2014 -08/2015

* An assistant supervisor serves as a department’s second in command. Supporting the primary supervisor with day-to-day management and administrative functions. Depending on the employs career path, the assistant supervisor role may act as training ground for becoming. the main supervisor.
* Drove team performance through effective training, coaching and motivation of line employees
* Managed a full range of warehousing activities including receiving, storing, selecting and shipping Tools materials and equipment.



### Skills

* Experienced in Forklift operator
* Data tracking
* Internal control management Capacity scheduling
* Regulatory compliance
* Line Balancing/work guidelines
* Proficient in computer skills
* Internal development management
* Team oversight  Good team handling

### Education

Intermediate-Secondary board

### Software

1. MS office
2. Oracle fusion

### Languages

Arabic, English, Hindi

Telugu,

### Personal Info

Nationality: Indian