

Osama Mamdouh Alharbi

Auto Maintenance and Technology Instructor

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Jeddah, Saudi Arabia

SUMMARY

Technical and administrative professional with 7+ years of experience in the automotive sector, aiming to transition into supervisory and managerial roles that leverage both technical expertise and leadership capabilities. Proven track record in workshop management, process optimization, team training, and cost reduction. Committed to applying these skills to manage transportation projects (cars, trucks, etc.) and achieve organizational strategic goals.

EXPERIENCE

Saudi Japanese Automobile High Institute | Saudi Arabia

Auto Maintenance and Technology Instructor / September 2022 – Present

- Teach students & technicians on the fundamentals of automobile components and systems.
- Conduct 50+ people with theoretical and practical training in car maintenance and technology.
- Manage groups, workshop, equipment, parts and tools.
- Using Microsoft Office for professional reports & documents writing, data management.

Toyota (Abdul Latif Jameel Company) | Saudi Arabia

Auto Maintenance Technician / September 2019 – August 2022 (5Years).

- Diagnose and inspect problems with the lowest cost possible for customers.
- Repair, fix and maintain vehicles and parts to ensure safety standards are being met.

EDUCATION

Saudi Japanese Automobile High Institute (SJAHI) | Saudi Arabia

Diploma in Auto Maintenance and Technology | GPA: 4.53/5 | 2019.

- Learned basics & details of Automotive technology In general.
- Acquire hands-on skills in routine maintenance and repairs including using scan tools.

Technical And Vocational Training Corporation (TVTC) | Saudi Arabia

Complementary diploma for bachelor's in automotive engineering | GPA: 5/5 | 2022.

OTHER

● Certifications & Courses:

- Diagnosis Hybrid Vehicle | ALJ High Institute for Training & Continuous Learning | 35 Hours | 2023.
- Automotive Instructor Training | Japanese car dealers | 3 weeks | Japan 2024.
- Project Management Professional (PMP) | ON GOING.
- OSHA 30 for Health & Safety | ON GOING.
- TQM \ ISO 9001 for Quality Management | ON GOING.
- iTEP English Language Official Score Report | Upper Intermediate 4/6 | Jeddah 2024.

● Technical & Soft Skills:

- Practical Training, Instruction.
- Vehicle Inspection, Repair.
- Workshop & Parts Management.
- Inventory with Cost Control.
- Quality & Safety Assurance.
- Technical Documentation.
- Microsoft Office Proficiency.

● Soft Skills:

- Leadership, Problem-Solving.
- Critical Thinking & Analytical Skills.
- Time Management.
- Communication, Negotiation Skills.
- Teamwork & Adaptability.
- Organizational Skills.

- Languages: Arabic, English.