Naif Fahad A. Alotaibi

CONTACT

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- **Dhahran, Saudi Arabia.**

EDUCATION

(2011-2015)

Bachelor of Business Information System

from University of Arkansas at
 Little Rock, Arkansas, USA

LANGUAGES

- **Arabic**: Primary language for communication.

- **English**: Working professional proficiency.

OBJECTIVE

Looking for a position within a successful organization where I can leverage my skills and experience to contribute towards achieving organizational goals.I am eager to enhancemy professionalism and grow alongside the company.

WORK EXPERIENCE

SAUDIA TECHNIC (SAUDIA AIRLINES)

Section Manager, Warehouse and Logistics Services Dammam. (2016 – Present)

ACHIEVEMENTS

- Represented Saudia re-delivery project at Lufthansa Technik Sofia (LTSF), Bulgaria during 2022 and 2023, managing material, logistics and suppliers.
- Structuring, managing and monitoring AMOS database "The finest in MRO Software" to ensure all the required tasks are addressed.
- Managing the logistics, both physical and system-wise worldwide for Saudia fleet's materials. And monitor the safety stock level of the aircraft's components in all Saudia warehouses and coordinating with vendors.
- Internal auditing on daily bases to meet the quality requirements.
- Responsible for training, developing and motivating employees to peak performance and growth in their knowledge and responsibilities.
- Leading, directing, and managing multiple site operations in Riyadh, Madinah, and Dammam to ensure that the operations staff execute service agreements at or above the customers' standards.

SKILLS

- Leadership capabilities to guide teams and projects effectively.
- Project management skills to oversee the development and implementation of MIS solutions.
- Ability to work with enterprise software systems such as SAP ERP, CRM, and SCM.
- Strategic thinking to align MIS initiatives with organizational goals.
- Communication skills for articulating technical concepts to non-technical stakeholders.
- Time management and organizational skills to prioritize tasks and meetdeadlines.
- Familiarity with data modeling and database design principles.
- Data analysis skills for interpreting complex datasets and generating insights.
- Understanding of statistical analysis and data visualization techniques.
- Critical thinking skills to evaluate systems and propose improvements.
- Understanding of cybersecurity principles and best practices.
- Ability to implement security measures to protect sensitive information.
- Knowledge of business processes and functions across various industries.
- Willingness to stay updated on emerging technologies and industry trends.

CERTIFICATIONS & COURSES

- Effective Supervision, 2024
- Safety Management System, 2024
- CORPORATE PROCESS, 2024
- Work Ethics 2024
- Human Factor Awareness, 2022
- Prioritizing Technical Tasks Skills, 2017
- Technical Interaction Skills, 2017
- Dangerous Goods Regulation, 2024
- Introduction To EASA M.O.E., 2021
- SV General Maintenance Manual, 2021
- GACA RSQCM, 2021
- Maintenance Process Manual, 2020
- Hazmat SDS & TDS Awareness, 2020
- GACA Repair Station & Quality Control CMR, 2018
- Lean Six Sigma, 2015, Lawrence Technological University, Little Rock, Arkansas,USA.