



Saudi Arabia – Al Khobar

Hossam Farouk

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Warehouse Manager

Objective

Seeking a challenging position in a reputable company where my academic background and interpersonal skills are well developed and utilized

EDUCATION

Helwan University
Cairo, Egypt
2000 – 2004
Bachelor degree in Law
Grade: Fair

Skills & Trainings

1. Computer Skills:

- Excellent Knowledge of Microsoft Office programs.
- Internet research skills
- LFS WMS user
- SAP WMS user
- MOTAKAMEL ERP
- SOPHOS ERP

2. Language Skills:

- Native language Arabic
- Good Command of both written and spoken English

-Training:

- . Basic Business Skills Acquisition (BBSA) Cairo, Egypt By

3. Certificate of Achievement:

- ISO 45001:2018 Occupational Safety and Health Management System Awareness.

-ISO 22000:2018 Food Safety Management System Awareness.

EXPERIENCE

Shally Trading Company

warehouses Supervisor

2021 Till Now

- Responsible for Management the WHS, Operation As per SOP.
- Responsible for preparing monthly purchase orders for raw materials in coordination with the production and sales department as per monthly target.
- Responsible for preparing daily reporting, correspondence, inbound, outbound, stock count & capacity planning. (FIFO).
- Also responsible for managing the operations on W–H System for creating inbound & outbound issuing orders deliveries.
- Also, responsible managing the warehouses Team

Projects

- Zankel Lebanese Restaurant
- Shally1 Hotel & Restaurant
- Shally2 Hotel & Restaurant
- Shally3 Hotel & Restaurant
- Chalets
- Catering

REST WATER FACTORY

Logistics &warehouses Management

2019 To 2021

As of 2019, I started work for as Rest Water Factory Warehouses Supervisor Responsible for management the WHS for the Raw Materials and finished product warehouses and managing the operations with several supplier such as 3P, SMT PLAST, OASIS, AL WATNIA FOR CARTON, MIDDLE EAST.

- Responsible for preparing monthly purchase orders for raw materials in coordination with the production and sales department as per monthly target.
- Responsible for preparing daily reporting, correspondence, inbound, outbound, stock count & capacity planning. (FIFO).
- Also responsible for managing the operations on W–H System for creating inbound & outbound issuing orders deliveries.
- Also, responsible managing the warehouse team for six branches of the finished product inbound, outbound, stock count, capacity planning
- متابعة تراخيص المستودعات (رخصة البلدية – رخصة الدفاع المدني – رخصة هيئة الغذاء والدواء – السجل التجاري)

Edita Food Industries S.A.E

Warehouse Supervisor

2017 – 2019

As of Jan 2017, I started work for as Edita Food Industries Warehouse Supervisor Responsible for managing the operations for several supplier, these operations are but not limited to daily reporting, correspondence, inbound, outbound, stock count & capacity planning. (FIFO)

- Also responsible for managing the operations on W–H System (SAP) for creating inbound & outbound issuing orders deliveries.
- Also responsible for managing the operation Team deliveries.

PIL Logistics

Key Account Manager

2015 - 2017

As of October 2015, I moved to PIL Logistics warehousing section under the customer service department acting as a Key Account Manager handling Key accounts such as Souq.Com, Philips Lighting, Mondelez (Export Division) & Grohe

- Responsible for managing the operations for several clients, these operations are but not limited to daily reporting, correspondence, inbound, outbound, stock count & capacity planning.
- Also responsible for managing the operations on WMS from creating inbound deliveries & issuing outbound orders.
- One of the key responsibilities I handled was distribution from planning routes, assigning the required number of trucks for each destination to following up with clients after deliveries are complete.
- One of the main key tasks assigned to me is to provide all the data needed for finance to issue invoices and charge the clients these reports include:
 - Storage per Day (Pallets & CBM)
 - Inbound Reports (Pallets & CBM)
 - Outbound Reports (Pallets, CBM, Trucks & Representatives)
 - Value Added Services such as (Labeling, Shrink Wrapping, Pallets & etc.)

PIL Shipping Line

CMU Supervisor (Cost Management Unit)

2010 - 2015

As of 2010, I started working for Pacific International line (PIL).As a Cost Management Unit Supervisor

- Responsible for checking all the invoices issued by vendors and service providers (Trucking companies, Sokhna port, Alexandria Port...etc.) and ensuring correct billing before handing over to the finance department for settlement.
 - This is done by:
 - 1- Revising the invoiced charges versus the data retrieved from the EMD and ensuring that the billed charges tally with the service provided\operation carried out and as per the agreed tariff rates.
 - 2- Approving the correct invoices and correcting the faulty ones- either by credit\debit request or by rejecting the whole invoice.
 - 3- Ensure cost recovery from the liable party (consignee, shipper, buyer, trucking company, Port ...etc.). Guiding the finance department on the correct billable party (Agency\Line).

Lawyer

2005 - 2009

PERSONAL INFORMATION

Date of Birth: 01-Jul-1982

Marital Status: Married