**Hesham Alhamadi**

**Mobile No. :** 00966561571403

**Marital Status:** Single

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**Date of Birth:** 12/06/1986

**City** Khobar

# Career goals:

I am looking forward to join administration position challenging, where the skills, knowledge and previous experience will be applied and further professional development achieved.

# Education and qualifications:

* CIPD in HR L3 via Avado institute online.
* Leadership skills from Yanfa institute.
* Stress management from Yanfa institute.
* Supply chain management and logistics course via Udemy online.
* Supply chain finance via Udemy online.
* Master degree in International Business, Dublin Institute of Technology, September 2015.
* Postgraduate diploma, Premaster Certificate, Jun 2013 from Ireland. Equivalent to 6 in IELTS course.
* Bachelor degree of public administration, King Saud University, September 2009.

# Experience:

* BAE Systems in Dharan city working as Training planner and Scheduler on TMIS program and have the experience in cadet's coordinator.
* Riyadh Schools – Purchasing management through the effective managing and controlling the relationship with the warehouse and financial department via ERP, handling product order, negotiation process with the suppliers, from January 2018 to May 2018.
* Riyadh Schools – Human resources specialist working on ERP system, from January 2017 to December 2017.
* Contact Center Company, -Electronic care working on CRM system from August 2016 to November 2016.
* Alyammah University - Human resources Department Employee Affairs Specialist from October 2009 to March 2011.

# Training:

* Workshop Effective communicational skills 2017.
* Workshop Communication skills 2016.
* Workshop six hats for thinking 2016.
* Workshop introduction to six sigma techniques and knowledge 2016.
* Workshop Oracle company part of MSc. International Business 2015.
* Workshop Management disputes 2014.
* Business communication 2011.
* ICDL License 2009.
* Corporate training at company offices Ltd. 2007 – 2008.

# Skills

* Capable of thinking positively, identifying problems and suggestion solutions.
* Extremely motivated, creative, hardworking and would prefer working with teamwork.
* Dedicated and possess strong work ethic.
* Good command of Spoken and Written English and Arabic.
* Excellent on Excel, Word and PowerPoint.