

Fatima Saleh

Jeddah | 0549925893

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Seeking to leverage my finance expertise with my skills at multitasking and thriving under pressure with strong attention to detail and problem-solving abilities.

EXPERIENCE

- **Social Media Graphic Designer (Remote)** Jun 2023 – Present

Awaan Medical Laboratories, Jeddah

As a Social Media Graphic Designer at Awaan Medical Laboratories, I am responsible for creating visually appealing designs, Collaborating with the marketing team, I develop creative solutions to enhance brand visibility and engage the target audience. I was utilizing my skills in graphic design and communication.

- **Internship Trainee (Remote)** Feb 2024-Jun 2024

SingleView, Riyadh

During my internship, I built financial models using Excel, deepened my product knowledge, conducted market research, and performed data and customer behavior analysis. I solved problems, explored open banking, enhanced brand awareness, supported sales strategies, and participated in product go-to-market planning, ensuring successful launches and coordination.

- **Administrative Assistant** Jun 2019 - Sep 2019

Dar Lilah, Jeddah

As an Administrative Assistant at Dar Lilah, I supported the team by managing administrative tasks and ensuring smooth operations. I utilized my effective time management skills to prioritize tasks and meet deadlines.

EDUCATION

Bachelor of Science in Finance (4.98 GPA)

Aug 2020 - Jun 2024

King Abdulaziz University, Jeddah

SKILLS

Communication, Leadership, Microsoft Office, Adaptability, Ability to Multitask, Ability to Work Under Pressure.

LICENSES & CERTIFICATIONS

Financial Modeling & Valuation Analyst (FMVA®) candidate

May 2024 - Present

CFI

Figma Workshop

Oct 2022

Figma

Certified in Public Health (CPH)

Canada Global CentreCanada Global Centre

Feb 2022

Professional qualifying program

Oct 2021

King AbdulAziz University

COURSES

Accounting Fundamentals

Feb 2023

CFI

Corporate Finance Fundamentals

Dec 2022

CFI

Excel Fundamentals- Formulas for Finance

Dec 2022

CFI

ADDITIONAL ACTIVITIES

Finance Team Design leader

Jan 2023 – Jun 2024

Finance Team

R&D Member

Apr 2023 – Jun 2024

MIS team